

ABBI General Meeting

Meeting Minutes

Tuesday, March 9, 2021

Opening

The regular meeting of the ABBI General Meeting was called to order at 7:04 p.m. on Tuesday, March 9, 2021 on Zoom Call by Dave Kamen.

Present

David Kamen, Beverly Embry, Judy McGuire Veronica O'Hearn, Eileen Eckert, Brian Laferriere, Lesley Harrison, Christine Lent, Jess Schleicher, Darrell Keech, Evan Rzodkiewicz, Rich Guillen.

Quorum was not met at the beginning of the meeting.

Insurance Update

Dave, Carlos, and Judy meet again with Jack Smith from Smith Insurance Agency. We were advised on an insurance policy that will cover both ABBI and the AHSMB Invitational (separate rider \$461.00) in October. The cost of the insurance policy is \$1,625.31 per year for both ABBI and Invitational combined. The policy includes the following: 2 million General Liability, 2 million product liability, 1 million personal injury, 1 million each occurrence, \$100 dollar damage of premises. Previous insurance was around \$1500.00 per year. The new insurance is Great American.

Question on the floor from Christine: Why aren't we using Travelers through Marshall & Sterling? Response- They are difficult to use and not customer service friendly. We felt they were not acting on our behalf. We let the policy lapse.

We will take a more in depth look at the coverage/exposure with the policy and how do we deal with sexual harassment and theft of funds etc.

The rush to get insurance for ABBI is due to the upcoming Winter Guard Clothing Drive being held on March 21, 2021 on the school grounds. A Certificate of Insurance is needed to hold this event at the school.

Question on the floor by Eileen: MAC competition wanted us to host an event/competition for the 2019 WinterGuard season. If they want us to hold a future

competition will this affect the rider for the insurance? We will need to revisit when the time comes. Costs and number of participants are the deciding factor.

A vote to accept the new insurance policy and pay for the premium was approved by Veronica O’Hearn and a second by Eileen Eckert. The Board was all in favor.

Judy McGuire will send the payment out this week. COI will be sent to the district.

Directors Report

Mr. Rzodkiewicz reported all NYSMMA registration were in and that participation is lighter than normal. Concert Band is on a slow progress and improvements are being made. There may be Spring Concerts that may be held at Freedom Park. More information to come. There are talks about a possible Jazz Night. Now that there is a larger cohort there is problems with the lessons and the number of students. The District has now approved 6-foot spacing rule for bands. Recruiting for band has been very well, maybe even better than a normal year. The 8th thru 11th grade is not judging their band experience on this year. The students have been very adaptive.

Dave Kamen spoke about needing parent participation for many open ABBI positions. We also spoke about having a form of communication to reach the new parents. Mr. Keech stated that Cut Time is now authorized for use by the district and he and Mr. Rzodkiewicz will begin updating the information.

Darrell Keech reported about the March 4th post and there was a large turn out on social media. There will be an opportunity for parents to attend the performances of Winter Guard and Winter Percussion. Further details to follow. Mr. Keech is currently working with Mr. Cring to set up Family ID for the Marching Band season. We will be going paperless for the upcoming band season. Parental Consent, Medical, and payments will be through Revtrak or ABBI. Marching Band leadership meeting will be before Spring Break and auditions will be held in April. They are doing team teaching in Concert Band. Dave Kamen stated he is willing to webcast the Winter Guard and Winter Percussion show.

President Report

Dave shared the ABBI Roster document made by Beverly Embry. Nominating committee needed by March and new officers voted in May. Two people from the board and two from the general membership. We are currently working on a “WE NEED YOU” campaign. Dave will work with Jess and Lesley to get information on social media. Jess

Schleicher is putting the roster on the ABBI website. The Finance Committee needs two (2) General Member volunteers. Currently the committee consists of Judy McGuire, Andrea Hagen, Carlos Velez, and Darrell Keech. Will Renee L be interested in finance committee? Bylaws Committee is appointed by the ABBI President. We will need to “voluntold” people if we cannot get volunteers.

Approval of Minutes

A motion to accept the distributed minutes was approved by Jessica Schleicher. Second by Judy McGuire and approved by the board.

Treasurer Report

Distributed via email by Judy McGuire.

- \$6,322.50 was transferred to the Instrument Fund (money earned from the sale of Adams gift cards as of December 2020)
- Money earned from the sale of Adams gift cards from January 2021-June 2021 will be transferred at the end of our fiscal year in June.

Money was deposited from the following:

- \$96.33 from the Amazon Smile program
- \$50.00 donation from Alan Labouseur
- \$44.00 from the bracelet sale

This month, we received a donation of \$6,756.50 made on behalf of IBM and its donors. This is from cash donations and volunteer hours from IBM employees.

We want to remind everyone to use Amazon Smile and choose Arlington Band Boosters as the organization to donate to. Lesley Harrison will send this information out on our social media pages on how to do.

Approval of the Treasurer Report

A motion to accept the distributed Treasurer report was approved by Veronica O’Hearn. Second by Eileen Eckert and approved by the board.

Vice President – no report

Webmaster/Invitational

Jess reported the link to donate to the Winter Guard and Winter Percussion groups is up and the email is going out tomorrow.

Other Business

Went over action items from the previous month minutes.

Two possible ideas were mentioned to the board. One being an Adams Pizza Kit Night or a Virtual event with Adams. Banners for the outdoor sign for all events are done and Brian Laferriere built the frame for them. Mr. Keech sent the graphics to Dave for the Facebook "WE NEED YOU" campaign. We need to revisit the insurance SOP's. Mr. Keech is working with the point person at the District Central Office to get information. Right now, we are in hold until further notice. Newsletter to Alumni idea on the table by Jess Schleicher. May do a quarterly newsletter to parents to let them know we are here. Bylaws have a provision about newsletter. Newsletters should be meaningful content and should include information other than ABBI. Maybe call it "Quarter Notes". Jess suggested we try to do a newsletter for the last quarter of school and try to do four times a year. Christine Lent stated a monthly newsletter may bring people out to volunteer. A suggestion from the Veronica would be to have a one-minute video piece by a student to draw attention. Jess Schleicher will start compiling information for the newsletter. How do we sustain newsletter? Board to brainstorm ideas for the newsletter. Bring ideas to the next meeting. Eileen E. wanted to thank all the groups and social media pages for posting about the clothing drive. Question on the table from Judy. When do you want the finance committee to meet? April? April 16th?

Adjournment

Meeting was adjourned at 8:05 by Dave Kamen. The next general meeting will be at 7:00 p.m. on Thursday, April 9, via Zoom call.

Minutes submitted by: Beverly Embry

Approved by: Name