

Arlington Band Booster Inc.

Meeting Minutes

Tuesday, June 8, 2021

Opening

The general membership meeting of Arlington Band Booster Inc. was called to order at 7:01p.m. on Tuesday, June 8, 2021 via Zoom call by David Kamen.

Present

David Kamen, Beverly Embry, Judy McGuire, Eileen Eckert, Andrea Hagen, Melissa Palestro, Donna Kuklis, Brian Laferriere, Jenny Nesbitt, Darrell Keech, Carlos Velez, Veronica O’Hearn, Christine Lent, Evan Rzodkiewicz, Rich Guillen, Jess Scheicher, Nicole Raskopf.

Approval of Minutes

A motion was put on the table by Dave Kamen to accept the distributed meeting minutes from the May 6, 2021, general meeting. A motion to approve the distributed minutes was set by Carlos Velez and a second was given by Jess Schleicher. All board members were in favor. Minutes approved and accepted by the board.

Director’s Report:

The Director’s report began with Mr. Guillen. Key take away items from his report are as follows: Mr. Guillen thanked ABBI for helping and being supportive. Band Night was the only concert held at Freedom Park. All other concerts were held at the school. ABBI was represented at all concerts. If you are coming to the Union Vale Jazz Night event you need to register through their webpage. Band awards and scholarships will be announced at the Wind Ensemble Concert. Local Live will be used for streaming all future concerts. He went on to thank all his colleagues for everything over the past year. Mr. Rzodkiewicz wanted to thank everyone and ABBI for their support. Auditions for Wind Ensemble and Symphonic Band are coming up. They are due by June 15th. There is a retired Town of Beekman resident who contacted the directors to find out if there is a way he can volunteer his time with the music program. Mr. Rzodkiewicz will email the information to Dave once the three directors have had a discussion. Mr. Keech reported that we had in person marching band kickoff meeting. As of today, there are 85 registered students. Do not forget to do steps two and three of the registration. There have been no issues with families using Family ID to register. Registration closes on Friday, June 11th. All field

bands have seen a decrease in numbers. Andrea and Mr. Keech have been working on uniforms for the upcoming season. Mr. Keech thank Brian Laferriere for helping with the first road trip to Freedom Park with the new trailers. Brian and Mr. Keech are working on ideas to customize the trailers. Plans are on hold due to the cost of lumber supplies. Mr. Keech is looking for two piano players to play the synthesizer for the upcoming marching band season. You do not have to be a band member in school to play.

Questions on the floor from Carlos regarding the trailers: How much lumber do we need to do the trailer? Could be a tax break for next year? Or get a donor? Do we have the time to research this information? Is this a permanent modification or just for the season? Consensus from the group is we wait for the prices of lumber to come down. If a donation comes in, we can put funds aside until the prices of supplies come down. Mr. Keech mentioned we would put indoor/outdoor carpeting on the walls as the first step. Trailers are set up with E-Track. Another suggestion was made to try Pages. They have reduced stuff ie cabinets. Judy mentioned Habitat for Humanity Restore has materials.

Dave Kamen thanked all the directors for keeping music program alive this year.

Mr. Guillen said there will be NO Senior Only RSVP for the upcoming concerts. Everyone should be able to attend. First Come, First Serve.

Treasurer Report given by Judy McGuire. Judy made mention that there is a lot of activity for RevTrak in the bank account and wants to know if this is for Summer Band? It was \$40 and \$60 increments. It was confirmed it is Summer Band. We had a \$300.00 profit from the Adams Gift Card Fundraiser that will be in June. We received a check for \$293.00 for June from Let's Get Personal for merchandise.

Payments were made to: Gift Basket in memory of Mr. Hart (\$59.47), Let's Get Personal Merchandise (\$610.00), Jazz Posters and Shipping for WG Sales (\$97.86)

Money was deposited from: Adams gift card profit (\$775), Sale of WG Flags and Couch (\$540), Clothing Drive (\$3,672)

A motion on the floor to accept the Treasurer report was accepted Veronica O'Hearn and a second was given by Melissa Palestro. All board members were in favor. Treasurer Report accepted and approved.

Finance Committee:

Team made a budget and shared slides during the call. Income for the budget is \$157,570 and Expenses \$152,850 with a net income of is \$4,750. Judy is going to research the Adams Gift Cards numbers. Budget needs to be accepted tonight. Tour Fees includes all groups in Marching Band, Winter Percussion and Middle and High School Winter Guard etc.

Carlos stated that budget may have to change if Covid or other issues arise.

Question on the floor by Eileen Eckert: Do we put money aside for future expenses? Or is not something we do? Winter Guard wants to go to Dayton, Ohio in 2023. Do we consider putting money aside early on? Dave Kamen, mention we did not do this in this year's budget. Mr. Keech said we can raise funds in the off year to offset the year we go.

A Big Thank you to Judy and Finance Committee.

Andrea Hagen asked about the Veteran Accessories. This is not a profit number. It is an expense item.

A motion on the table to accept the proposed budget was accepted by Eileen Eckert and second by Veronica O'Hearn. All board members are in favor and budget is approved and accepted.

Committees:

Hudson Valley Cold Pressed Event: gave away over 100 flyers at the Band Night. Proceeds from the raffle are going to ABBI.

Invitational: Jess will add the Cold Press event to the website. When is the next Adams Gift Card? Going out this week. Renee has \$3500.00 in orders so far. Email Renee if you have an order. Jess is making a list of things regarding Covid for Invitational. Dave asked for a list of volunteers and sub committees, verify, and make sure they are involved. Dave and Judy may not be able to do concessions. Put focus on the big-ticket items like Apple Crisp, Raffles, etc. Jess will have a better idea at the next meeting.

Social Media: We have a replacement for Lesley.

Good and Welfare: Gift basket sent to the Hart family as mentioned in the Treasurer Report.

Merchandise: no report

Uniforms: uniform accessories form is mandatory even for veterans. They need shirt sizes. There are still 34 forms missing as of tonight.

Chaperones: no report

Nominating Committee: committee has a list of people of parents who want to help. Eileen has a possible Board member, Nicole Raskopf. Dave is proposing Eileen Eckert as Vice President. Brian Laferriere as joining the board as a member at large. Nicole Raskopf as board member to Eileen Eckert seat.

Other conversation while secretary Beverly Embry prepares the slate. Rewatched the video to get the following information:

Dave thanked both the nominating and volunteer committee for their work. We are currently trying to recruit two parents that have experience with marketing and fundraising and video production. Wants to reach out to these two parents to do our capital campaign. Dave has asked Eileen and Jess for the volunteer list so he can contact these parents to help.

Scholarships: Mr. Guillen received names of the winners of the scholarships from Effman and ABBI. Winners will be announced at the Concerto concert.

Band Camp: No information currently.

Props and Pits: Brian will reach out to Mr. Keech with a follow up of the test load of the trailers.

Mr. Guillen will reach out to Jess and Dave for the flowers and awards for engraving costs.

Veronica O'Hearn thanked all the directors and ABBI board for everything. Dave thanked her for all her help and support.

Dave made a motion to adjourn from our general membership meeting at 8:06 p.m. This motion was approved by Judy McGuire and a second by Melissa Palestro. All board in favor and accepted. Meeting adjourn.

Special Election meeting called to order at 8:06 by Dave Kamen.

The FINAL slate is as follows:

President: David Kamen, Vice President: Eileen Eckert, Treasurer: Judy McGuire, Secretary: Beverly Embry, Board of Directors: Seat 1 Brian Laferriere Seat 2 Jessica Schleicher, Seat 3 Carlos Velez, Seat 4 Christine Lent, Seat 5 Melissa Palestro, Seat 6 Nicole

Director Seat 6 was created by President Dave Kamen. We placed Nicole Raskopf in seat 6 for a 2 year term.

We need to review seats again. To make sure the seats go at the right election years. We need to revisit the bylaws. Melissa asked if there is a clause in the bylaws in regards to community at large to band parents ratio for Director seats?

We voted to increase board of Directors from 5 seats to 6 seats. All board members voted in favor. Brian Laferriere seat will be up for election next year.

Carlos stated he will be stepping down June 2022. His seat is up for reelection in 2022.

Secretary, Beverly Embry, casted one vote to accept the final slate.

Special Election meeting adjourned at 8:20 p.m. and general election meeting was called back in order by Dave Kamen at 8:21 p.m.

Dave Kamen welcomes the new board to the general membership. Jess will update all email addresses for Dave and send it to him.

Next Meeting will be held at Dave Kamen house on July 8, 2021 @ 7 p.m. Executive Session Only. We will work on the calendar. Need music calendars from Mr. Keech.

Dave made a motion on the table to adjourn the general membership meeting. The motion was accepted by Veronica O'Hearn and second by Melissa Palestro. All board members were in favor.

Adjournment

Meeting was adjourned at 8:25 by David Kamen. The next general meeting will be at 7:00 p.m. on July 8, 2021, at Dave Kamen House.

Minutes submitted by: Beverly Embry