

Arlington Band Boosters

General Membership Meeting Minutes

December 2, 2021

Opening

The General Membership meeting of the Arlington Band Boosters was called to order at 7:05 p.m. on December 2, 2021 via Zoom call by Eileen Eckert.

Present

Eileen Eckert, Judy McGuire, Beverly Embry, Melissa Palestro, Brian Laferriere, Dan Jacobs, Jenn Nesbitt, Carlos Velez, Paige Huchro, Nicole Raspkopf, Alan Labouseur, Paula Wraftner, Andrea Hagan, & Darrell Keech.

Approval of Minutes

The minutes from the November 4, 2021, meeting was distributed to the board members via email by Beverly Embry.

A motion was made to accepted and approve the above meeting minutes was given by Eileen Eckert. It was approved by Melissa Palestro and second by Judy McGuire. All board members were in favor.

Treasurer Report (Judy)

See attached last page

Additional discussion

- **Business Expense-** Lawyer fees
- **Sponsorship-** Hillcroft
- **Holiday Shop** will be on next months budget.
- Carlos Velez suggested we swing cash to a CD for interest. Judy is open for discussion. Dave, Carlos and Judy will look into.

- Photo- Dan Jacobs brought up payouts from the photo fundraiser. Judy will rehash the numbers. They should be on the November report.

A motion on the floor to accept the Treasurer Report by Eileen Eckert. It was approved by Brian Laferriere and second by Melissa Palestro. All board members were in favor.

Directors Report (Mr.Keech)

- Marching Band Awards were great.
- If any student did not receive their Marching Band yearbook, please see Mr. Keech.
- The following programs have the following number of students enrolled:
 - 26 Winter Percussion
 - 15 Middle School Guard
 - 18 Winter High School Guard
- Chris Martin in the Winter Percussion Ranger.
- Band Concerts are coming up.
- Jazz Groups are up and running.

Vice President Report (Eileen Eckert)

- Thank you to Jess, Jenny, Alan, and Dan for setting up the holiday shop. Vendors: Jeanine Ladue, Millbrook Winery, Arlington Ink, Cookie Vendor and Photo Co.
- Profit from Holiday shop was \$651.00. Winter Guard apparel did the best. We will get the numbers from Jenny soon. There were 31 orders of wine, 9 orders of cookies and 86 orders of merchandise.
- CutTime was the best way to reach the families for the Holiday Shop. Over FaceBook. Carlos commented we should invest more in emails when communicating. Out of the 3 email that went out, the first and last email drew the most traffic.

- Winter Guard Report: 15- 18 middle school students, 15 high school students. Currently working on chaperones, clothing drive, spaghetti dinner and chocolate sales.
- Jenn and Eileen will be at the upcoming concerts. Jenn will need help on December 22. Jenn will start and Nicole will follow. If more help needed Melissa will be there. Winter Guard will be there with chocolate and water. Suggestion made to sell extra Rhapsody and Jazz shirts.
- Jenn will talk to Amber about extra flannel pants.
- Holiday Shop pick up is December 14.
- Photo fundraiser :
 - Photo sale total \$5500. Net \$3800
 - Ornaments sale total \$500 and net \$350
 - Approx. profit of \$4125
 - 75% of the families participated and 20% ordered ornaments.
- Nicole, Eileen, Andrea, and Beverly will meet in January to discuss Gala and report in February.
- Eileen is talking to Dave about capital campaign.

Committee Reports:

Invitational/Webmaster (Jess)

- Jess will be sending out a final Invitational report to everyone.
- Alan did a great job on the website with the Holiday Shop. Jess suggested we do wine and ornaments and drop everything else.
- Alan stated we had more clicks with Arlington Ink and we should not drop from the Holiday Shop. Nicole agreed.

Uniforms and Chaperones (Andrea Hagan)

- All winds and percussion uniforms have been returned. There is one guard member who hasn't turned in uniform or equipment.
- Few uniforms need repair. There is about a half dozen or more jackets that zippers are broken. Uniform funds are not enough for new uniforms.
- Andrea will reach out to Kat Katron about Varsity letters. Will also check with Lori VanVlack to see if she wants to do fundraiser.
- Bars for Varsity letters for last seasons students are on order for students.
- Life cycle for uniforms is 10 years. 2012 is when the current uniforms were purchased.
- If we do not do a Gala for funds for the uniforms, then we need to do a capital campaign to get the funds.

Adams Gift Cards (Melissa Palestro)

- Orders are do on December 7th and will be handed out at the winter concerts.

Next Meeting Information:

Our next ABBI meeting will be held January 6, 2022, via ZOOM link.

Adjournment

A motion to adjourn the ABBI general meeting at 7:40 p.m by Eileen Eckert. It was accepted by Beverly Embry and approved by Jenny Nesbitt. The next general meeting will be at 7:00p.m on January 6, 2022, via Zoom.

Minutes submitted by: Beverly Embry

Treasurer's Report

Prepared December 1, 2021 by Judy McGuire (treasurer@abbimusic.org)



Overall Financials

- Payments were made to:
 - o Marching Band Personnel – (\$7,150)
 - o Marching Band Awards – (\$1,169.96)
 - o Marching Band Championship – (\$266)
 - o Percussion/Pit Electronics – (\$93.09)
 - o Band Camp First Aid Supplies – (\$67.64)
 - o MS Winter Guard – (\$600)
 - o Business Expenses – (\$1,696)
 - o Arlington Ink – (\$607)
 - o DCRCofC Membership – (\$346)

- Money was deposited from:
 - o DC Regional Chamber of Commerce Learn, Play, Create Grant - (\$20,000)
 - o Other Donations – (\$3,022)
 - o Amazon Smiles – (\$70.28)
 - o Sponsorships – (\$125)
 - o Novelties and Merchandise (\$234.34)
 - o AMB Tour Fees (\$7,451.66)

Income \$30,903.28 minus Expenses (\$11,995.69) for the month is \$18,907.59

Cash Balances

	As of July 31	As of Aug 31	As of Sept 30	As of Oct 31	As of Nov 30
Rhinebeck CD	\$7,268.27	\$7,268.27	\$7,282.02	\$7,282.02	\$7,282.02
MB Capital Fund	\$7,745.90	\$7,747.55	\$7,749.15	\$7,750.80	\$7,752.40
Assistance Fund	\$1,778.88	\$1,778.96	\$1,779.04	\$1,779.12	\$1,779.20
Checking	\$24,334.25	\$26,300.20	\$47,657.19	\$57,646.97	\$77,781.80
Instrument Fund	\$7,427.93	\$7,428.25	\$7,428.56	\$7,428.88	\$7,429.19
Future Uniforms	\$8,553.23	\$8,553.60	\$8,553.96	\$8,554.33	\$8,554.69
Money Market	\$1,386.98	\$1,387.06	\$1,387.13	\$1,387.21	\$1,387.28
Total	\$58,495.44	\$60,463.89	\$81,837.05	\$91,829.33	\$111,966.58
