

Arlington Band Boosters

General Membership Meeting Minutes

January 6, 2022

Opening

The General Membership meeting of the Arlington Band Boosters was called to order at 7:01 p.m. on January 6, 2022 via Zoom call by Dave Kamen.

Present

Dave Kamen, Eileen Eckert, Beverly Embry, Andrea Hagan, Brian Laferriere, Christine Lent, Carlos Velez, Judy McGuire, Darrell Keech, Paula Wraftner, Evan Rzodkiewicz, Melissa Palestro, Alan Laboureur, Susan Smith, & Paige Hucho.

Approval of Minutes

The minutes from the December 2, 2021, meeting was distributed to the board members via email by Beverly Embry.

A motion was made to accepted and approve the above meeting minutes was given by Dave Kamen. It was approved by Carlos Velez and second by Judy McGuire. All board members were in favor.

Treasurer Report (Judy):

Payments were made to:

- o MB Yearbook Printing – (\$1,717.82)
- o NYSFBC Host Fee for 2022 – (\$400)
- o Jazz Machine trip – (\$2,000) – this is not set in stone!
- o Percussion/Pit Supplies – (\$21.97)
- o Adams Gift Cards – (\$7,250)
- There was a \$7,950 deposit for Adams in January

- o WG Tarps – (\$3,018.75)
- o WG Arrangements – (\$540)
- o Cookies Gift Boxes – Holiday Shop – (\$105)
- Money was deposited from:
- o Shootproof – \$1,795.07
- o Square – merchandise – \$51.81

Additional discussion

- Judy has January deposits that just went in. There is an appointment only for transactions at the banks currently.
- The donation check in an email discussion with Mr. Guillen has been located and deposited.
- There is a tentative field trip on the calendar for Jazz Machine. Mr. Guillen has asked for funding with the trip.
 - o Mr. Guillen sent me an email on December 7 suggesting that ABBI, in the past, has provided \$1,800 in support to offset travel costs for Jazz Machine. Because of the current world situation, I actually suggested \$2,000. We mentioned this at the meeting last week, but we never actually voted on it. Because of the amount (\$2,000) we do need board approval.
 - o Vote went as follows: 7 Yes and 3 abstentions
 - o **Motion passed on January 12, 2022, via, email vote to fund the Jazz Machine \$2000.00 for an upcoming trip.**
- Eileen made mention the discussion from December's meeting about the large amount of funds in the checking account. Carlos mentioned moving to a CD to get a better interest rate. Paige suggested a savings account with a high interest rate.
 - o Carlos will investigate rates and will work with Judy.

A motion on the floor to accept the Treasurer Report by Dave Kamen. It was approved by Eileen Eckert and second by Brian Laferriere. All board members were in favor.

Directors Report (Mr.Keech & Mr. R zodkiewicz)

- Congratulations to String Orchestra.
- The Winter Concerts went well and are available to watch anytime.
- Planning Marching Band this month.
- Guest conductor pieces are picked out.
- Eileen, Alan, and Mr. R zodkiewicz met and discussed new payment methods.
- Directors ask for parents to reach out with any concerns or questions during remote learning.
- Dave suggested we cross promote and cross support orchestra programs. We should share spaces at each other events to promote.
- Junior All County this month is tentative. There will be student helpers, no adults. We will have an answer by the middle of next week.
- All events not needing buses are still on at the school. Weather will be the only factor. Current situation is a busing issue only.
- There are currently 19 middle school guard members, 15 high school guard and 25 winter percussion (new to percussion members).
- All trips for Guard and Percussion are a go so far. All students must perform with a facemask.
- All adults must remain out of the building unless asked by a coach to come in.

Presidents Report:

- Thank you to Eileen for running the December ABBI meeting.
- Uniform discussion (MB)-
 - What are we looking for?? Replacement or parts? Or fix zippers?

- Looking to get new uniforms for the 2024 season.
- Andrea is reaching out to Fred Miller Uniforms about fixing zippers.
- Discussion about doing a Gala or silent auction to raise funds depending on situation. We need to decide a goal for a fundraising plan to get funds for uniforms.
- January 15 Eileen, Andrea, Nicole and Beverly are having a committee meeting in regard to fundraise for uniforms. Dave is willing to join conversation.
- Operating year. Election planning meeting. Need a Nominating committee for February. Refresh and revise list. * Beverly will send out a updated list.
 - We need to replace nonparent board members with members that have students and to abide by our resolution we created in 2021.
 - Budget process to include \$20,000 grant. Board approval. Mr. Keech is working on.

Vice President (Eileen):

- Electronic payments options are being pursued by Eileen and Alan. They should have options by February and March.
- Alan is working on putting up the minutes on the website. Eileen sent what she had. Beverly and Susan Smith are working on getting old minutes.
- We need to compile a resolution document from our meetings to reference and make accessible to everyone. Carlos thinks this is a great idea, so we don't learn on former members to get information. We want to be transparent with everyone. With non for profits the rules tend to get overlooked.
- Committee heads type up a how to do and a job description. Include notes from previous chair.
- Winter Guard-
 - Discussion with Mid-guard parents.
 - Fundraise effectively together.

- Possible 2023 Dayton, Ohio trip for high school guard.
- March 6th Clothing Drive @AHS
- March 13th Spaghetti Dinner/HomeShow
- Need ideas to finish selling the remainder of the chocolate bars.
- Dave mentioned we SOP manuals or documents for things and have it password protected. Paige suggested DropBox. Alan suggested the website being the best place to keep things. **We need to get documents and resolutions to Alan.** Things need to be centralized and streamlined.
- Are we using REVTRAK for tour fees?
 - Karen Turcio maintains REVTRAK.

Committee Reports:

Winter Percussion: (Susan Smith)

- Parent Meeting 3:30 Saturday. Need to recruit pit crew and chaperones. Reaching out to Jaya to get out to social media. “Heartbeat” is the name of this years show.

Uniforms and Chaperones (Andrea Hagan)

- Currently working with Shannon on mid-guard uniforms.
- We are offering the services of patches on MB jackets again this year. A blast email was sent out and replies must be sent to uniforms@abbimusic.org. Cost is \$15.00 for the varsity letter and \$10.00 for all other patches. This is an ABBI fundraiser.

Dome Thumb drives: (Melissa Palestro)

- Mr. Rzodkiewicz and Melissa are working out ways to get the Dome thumb drives out to the students.

Adjournment

A motion to adjourn the ABBI general meeting at 7:54 p.m by Dave Kamen. It was accepted by Eileen Eckert and approved by Judy McGuire. The next general meeting will be at 7:00p.m on February 3, 2022, via Zoom.

Minutes submitted by: Beverly Embry